

CITY OF COUNTRYSIDE

*803 Joliet Road
Countryside, IL 60525
www.countryside-il.org*



Meeting Minutes Regular Meeting of the FLAGG CREEK GOLF COURSE ADMINISTRATIVE BOARD MEETING

Tuesday, March 19, 2024

6:30 PM

Council Chambers

Committee Members

Chairman – Michael Natale

Board Members – Alderman Tom Frohlich, Alderman John Finn, Frank Urban, and Brian Remedi

I. CALL TO ORDER.

The Flagg Creek Administrative Board Meeting was called to order at 6:30 p.m.

II. ROLL CALL.**Present:**

Michael Natale, Chairman
John Finn, Board Member
Frank Urban, Board Member
Brian Remedi, Board Member

Also Present:

Dave Schutter, Finance Director
Patrick Jeter, Golf Course General Manager
Aaron Hill, Golf Course Superintendent

Absent:

Tom Frohlich, Board Member

III. ADDITIONS/CORRECTIONS TO THE AGENDA.

None.

IV. COMMENTS FROM THE PUBLIC.

None.

V. CONSENT AGENDA.

- A. Approval of the Regular Meeting Minutes from February 20, 2024..
- B. Review of the Paid Bills Report for the Period of February 1 – 29, 2024.
- C. Ratify Donation Requests for March, 2024.

Member Urban made a motion to approve the Regular Meeting minutes from February 20, 2024, the Paid Bills Report for the period of February 1 – 29, 2024, and to ratify donation requests for March, 2024, under the consent agenda. Motion was seconded by Member Finn.

The motion carried by the following vote:

Aye: 5 Chairman Natale, Member Finn, Member Urban, and Member Remedi.

Nay: 0

Absent: 1 Member Frohlich

VI. NEW BUSINESS**A. Rounds Report for February, 2024.**

Golf Course General Manager Jeter stated that we had 887 rounds for the month of February. The golf course opened about a week late due to the wetness of the course after the snow.

B. Presentation of financial report for the period ended February 29, 2024.

Finance Director Schutter stated that the YTD green/league fees exceeded the prior year and budget by \$45K and \$83K respectively. There was a significant variance for February versus the prior year based on the timing of league fee payments. Range revenues exceeded the prior year and budget by just over \$21K and \$25K. Concession revenues exceeded the prior year and budget by \$25K and \$31K respectively. Total revenues for the golf course exceeded the prior year and budget by \$150K and \$195K respectively.

Net income from concessions exceeded the prior year and budget by \$12K/\$11K respectively, while running a net margin of 48% of sales. Total personnel costs as a percentage of revenue outperformed the prior year and budget levels of 37%/40% of revenue respectively.

Capital outlays of just over \$74,000 have been incurred YTD on the deck improvements, preliminary engineering work on the potential cart path restoration work, the purchase of golf cart replacements, labor and construction costs related to the installation of fiber and a camera at the parking lot entrance. The Police Chief stated that this project has been instrumental in providing surveillance coverage of the parking lot area as it now captures all vehicles entering and leaving the course where such coverage was previously unavailable.

Based on the revenue and expense analysis the golf course is showing a surplus of \$550K versus a surplus of \$61K achieved in the prior year and \$438K on a year to date budget basis. The bottom line performance of \$84K and \$121K to the prior year and budget respectively when adjusting for the effects of capital outlays.

C. Staff reports.

Golf Course Superintendent Hill stated that they are looking to get more quotes for all the projects the golf course will be doing in May and throughout the season. All projects are already budgeted for. Golf Course General Manager Jeter asked that when we implement the increases in prices to let him know of any feedback. Member Remedi asked if we sold all the equipment. Mr. Hill said they did and the golf course already received the check. Member Finn asked about the lighting in the parking lot. Chairman Natale said that the golf course is still planning to do the lighting for the parking lot.

D. Next Meeting: Tuesday, April 16, 2024 at the City of Countryside.**VII. ADDITIONAL ITEMS.**

None.

VIII. ADJOURNMENT.

A motion was made to adjourn the meeting by Member Finn and seconded by Member Urban. The motion carried by the following vote:

Aye: 5 Chairman Natale, Member Finn, Member Urban, and Member Remedi.

Nay: 0

Absent: 1 Member Frohlich

Chairman Finn declared the meeting adjourned at 6:45 PM.

Approved:

Michael Natale, Chairman

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